

## **A Notice to our Customers:**

We wanted to take a moment to share that [Lone Star Title Company of El Paso Inc.](#), and its affiliates, remain committed to providing a consistent level of service; while supporting the health and safety of our customers and employees alike.

### **Above all, people matter**

Our people and our relationships with customers and colleagues are our most valuable assets, and our decision-making remains firmly focused on putting people first.

Lone Star Title Company remains open for business, however we have implemented a work from home policy; that allows some of our team members to make the best decisions for themselves and their families.

### **Making the right choices**

- Each of our Branch Offices will remain open by appointment only.
- We are limiting closings to only individuals whose signatures are required.
- New orders can be emailed to [info@lonestartitle.com](mailto:info@lonestartitle.com), or your closer / closing team directly.
- You may deliver Earnest Money to your closing office, by slipping it through the mail slot in our door.
- Please speak with your Escrow Officer about additional closing options.
- When calling our offices, if your closing team is working from home; you will be given their mobile phone number & electronic mail address.
- Our employees will adhere to social distancing practices and strict sanitation efforts.

These steps are intended to help protect the health of you, our employees and the communities in which we operate.

We will continue to closely monitor the situation and will provide updates to you as necessary. On behalf of Lone Star Title Company of El Paso Inc., and its affiliates, thank you for your continued business and support.

## Helpful Resources

We understand the concern and uncertainty you may be experiencing surrounding the Coronavirus (COVID-19) and are committed to being responsive as the situation evolves. Based on guidance from the Centers for Disease Control ([CDC](#)), the World Health Organization ([WHO](#)), and applicable public health agencies, we've developed internal plans and procedures to help aid in preventing the spread of the infection.

**Please see this helpful informational [map](#), as the situation evolves for the latest updates.**

For additional information about COVID-19, visit the Centers for Disease Control and Prevention at [cdc.gov](#). Should you find yourself in need of assistance, or have further questions, please do not hesitate to [contact us](#).

Sincerely,

Your Business Development Team